



Minutes  
**Annual General Meeting of St George the Martyr Church, Brentwood**  
**28 May 2023 at 12:30pm**

**PCC Attendees**

John Allan  
Carolyn Harris (*Chair*)  
Angela Hill  
Bev Smith  
Steve Smith  
Pam Wood

The meeting opened with Prayers.

The minutes of the 2023 meeting were agreed. Apologies were received from Clive Tanner and Nicola Parry.

Election of Churchwardens

It was noted that no nominations for the post of Churchwarden had been received, and that the term of the only current warden was expiring at the end of July.

The situation was being discussed with the Area Dean. It was noted that legal responsibilities would fall upon the Secretary and Treasurer during a period of vacancy.

**Annual Parochial Church Meeting Agenda**

1. Presentation of Annual Report

The Annual Report from the Trustees was reviewed and discussed.

2. Other Reports:

a. Secretary's Report

The Electoral Roll was reported as 80, a net reduction of two, however it was likely that the numbers would reduce significantly soon due to the renewal of the Roll on the six-year cycle.

b. Deanery Synod

The Deanery Synod had met five times in the year and was a vital link into the wider work of the Church of England.

c. Fabric

Routine maintenance had taken place in the year. The quinquennial inspection is due in 2024.

d. Hall

Hall bookings had remained stable in the year and regular maintenance undertaken.

e. Fund Raising

Several successful events had taken place during the year including quiz nights, jumble sales and new addition 'Breakfast with Santa'. Record revenue had been received from the jumble sales.

f. Girlguiding

Both Brownies and Rainbows were performing well, and Brownies (8years+) was at full capacity and operating a waiting list. Several events had taken place through the year including raising £300 for MacMillan.

3. Financial Accounts & election of Independent Checker

The financial accounts for the year ending December 2023 were with the independent checker, Simon Tyler, for auditing. A draft, showing reduced income and expenditure levels compared to the prior year, was reviewed and discussed.

He was appointed as the independent checker for 2024 following a vote.

4. Election of PCC Members

The three nominees were presented and seconded. Pam Wood, Angela Hill and Carolyn Harris were duly re-appointed to the PCC for three years.

5. Any Other Business

There was no other business raised.

6. Closing Prayers

The meeting closed with prayers.